

STAFF DEVELOPMENT COMPONENT INFORMATION

COMPONENT TITLE: Conducting a Successful Southern Association of Colleges and Schools (SACS) Quality Assurance Review (QAR) Visit.

NUMBER: 8501001

MAXIMUM POINTS: 60

GENERAL OBJECTIVE:

To enable participants to demonstrate the knowledge and skills required to investigate the various components of a school's instructional program through the development of a SACS Guided Self-Study and to host a successful QAR visit.

SPECIFIC OBJECTIVES:

Within the duration of the components, participants will:

1. Demonstrate an understanding of and identify SACS standards. (6)
2. Demonstrate an understanding of and identify components of a SACS Guided Self-Study. (6)
3. Demonstrate an understanding of the assessment of a Guided Self-Study narrative using a rubric. (6)
4. Demonstrate an understanding of and identify organizational models their school will use to complete the Guided Self-Study. (Guided Self-Study Section #1) (6)
5. Devise appropriate techniques for evaluating the current status of the school in terms of SACS standards. (Guided Self-Study Section #2) (6)
6. Describe the current status of the school in SACS standards in terms of areas of strength and weakness as well as recommend corrective actions. (Guided Self-Study Section #2) (6)
7. Devise appropriate techniques for quality assurance for the school's improvement plan. (Guided Self-Study Section #4) (6)
8. Demonstrate an understanding of and identify links between the Guided Self-Study and the School Improvement Plan. (6)
9. Demonstrate an understanding of how to complete a Guided Self-Study. (6)
10. Demonstrate an understanding of how to train school personnel in preparation for the QAR visit. (6)

PROCEDURES:

Participants will:

1. Attend training sessions to become familiar with all aspects of a SACS Guided Self-Study and QAR visit.
2. Organize the school into teams to analyze the school's instructional program.
3. Analyze all aspects of the school's instructional program.
4. Develop a Guided Self-Study document that reports the current state of the school's instructional program.
5. Organize and prepare their school for a QAR visit.

EVALUATION:

Participants will:

1. Satisfactorily complete a Guided Self-Study document.
2. Receive a rating of “Continued Accreditation” from the QAR team as evidenced by a SACS QAR report.

FOLLOW-UP ACTIVITIES:

Participants will:

1. Complete the Guided Self-Study (Obj. #1 - 8).
2. Complete a QAR visit (Obj. # 9 , 10)

COMPONENT EVALUATION:

Participants and instructors will assess the degree to which the procedures address the specific objectives and make recommendations for revision through an evaluation form.